

# ADVANCED DIPLOMA IN HUMAN RESOURCE MANAGEMENT (HRM)

## ABOUT LOGIX SOLUTIONS:

Logix Solutions is a trusted and premier HR consulting firm in Pakistan, delivering end-to-end solutions across Executive Search, Mass Hiring, Staff Augmentation, and HR Outsourcing. We also specialize in Payroll Management, Employee Background Verification, HR Solutions, and Facility Management Services. With customized Corporate Training & Development programs, we empower both organizations and professionals to grow and gain global recognition.



NOW ANNOUNCING  
**ADVANCED DIPLOMA IN HUMAN  
RESOURCE MANAGEMENT  
(HRM)**

## SDCC IN PARTNERSHIP WITH LOGIX SOLUTIONS:

Skill Development Council Canada (SDCC), a leading global awarding body, has partnered with Logix Solutions to bring internationally recognized certifications accessible to Pakistani audiences. Through this collaboration, learners can access SDCC's authentic, skill-based qualifications recognized worldwide.

## WHY ADVANCED DIPLOMA IN HRM BY LOGIX SOLUTIONS?

This diploma is designed to create confident, competent, and career-ready HR professionals. It focuses on practical exposure, real-world HR challenges, and hands-on learning. Students develop strong strategic thinking, leadership skills, and people management expertise. The program prepares them to adapt, lead, and grow in modern organizational environments. Building not just HR officers, but future-ready HR leaders.

# COURSE FACILITATORS

## **Sidra Mahmood Jafri**

A seasoned HR & OD expert with 10+ years of experience, currently leading HR for 10,000+ employees at a top Pakistani group. She has trained professionals from brands like Unilever, Shell, and RedBull, and is an alumna of the U.S. Dept. of State's Women in Leadership Program. Her expertise covers leadership, communication, emotional intelligence, DEI, and employee wellness, with impactful sessions in Pakistan and the UAE.

## **Basit Leghari**

Basit Leghari is an experienced Human Resources professional with expertise in HR business partnering, talent acquisition, HR operations, and people management. He has held leadership-focused HR roles and is recognized for driving effective HR processes, organizational development, and career-focused professional engagement. He brings 8+ years of progressive HR experience across HR operations and talent functions.

## **Murtaza Ilyas**

A seasoned HR leader with 21+ years of experience across Oil & Gas, FMCG, Manufacturing, IT, and BFSI sectors. Skilled in Talent Acquisition, Performance Management, Organizational Development, and HR Business Partnering. Known for driving culture, capability development, and HR transformation across various multinational and national organizations.

## **Khalid Jamil Ansari**

Khalid Jamil Ansari is a World Bank-certified trainer and an experienced HR, Marketing, and Business Consultant with over \*35 years of experience in the banking and finance sector. He specializes in Human Resource Management, Marketing, and Training & Development, and currently contributes his expertise in Marketing, Training, and HR with the Institute of Cost and Management Accountants of Pakistan (ICMAP).

## **Muhammad Umair Khan**

Head of Human Resources at Netline Group of Companies with strong expertise in HR Management, Recruitment (Technical & Non-Technical), and Learning & Development. Experienced in performance management, employee relations, and people development. Known for designing impactful training programs grounded in adult learning principles. Calm, disciplined, and results-driven professional with a practical, people-first approach.



### **Nuzhat Zehra (MPA, MHRM, CHRP, CHRL)**

A seasoned HR professional based in Canada with 20+ years of experience & 10+ years in academia. She holds CHRP, CHRL, and dual master's degrees in HR from Canada and Pakistan. Known for her leadership in healthcare, NGOs, and consulting, she actively mentors future HR leaders.



### **Sumera Mehmood**

Sumera Mehmood is an experienced academic and accounting professional with over 15 years of teaching and program management experience. As Head of Programs and Senior Lecturer, she specializes in Accounting and Finance education, delivering high-quality learning and supporting student development. Her expertise lies in building strong academic foundations and equipping students with practical business and financial knowledge.



### **Sohaib A. Baig**

Shoaib Baig is a seasoned Corporate Trainer and HR professional with over 15 years of corporate experience and 10+ years as a Visiting Faculty at leading institutions including SZABIST, PAF-KIET, Iqra University, and Biztek. An MBA (HR) by qualification, he has strong expertise in human resource management, recruitment & selection, employee relations, compliance, and managerial development. Currently associated with the Employee Old Age Benefit Institution (EOBI) and previously with Meezan Bank Head Office, he brings rich public and private sector exposure. Alongside his professional roles, he regularly delivers corporate trainings and workshops focused on HR practices, soft skills, and communication effectiveness.



### **Kashif Aziz**

An accomplished professional with over 15 years of diversified experience, holding an MBA in Finance, a Law degree, an MA in Economics, & certification as a Tax Advisor. His core expertise lies in finance and taxation, complemented by substantial involvement in HR policy formulation, salary structuring, taxation of compensation, and the financial design of effective performance appraisal systems. He has also worked extensively with labor laws, aligning legal compliance with organizational strategy. Alongside his professional practice, he has contributed to academia as an Adjunct Faculty Member, previously at Iqra University Karachi and currently at SZABIST Karachi, bridging practical industry knowledge with academic learning.



### **Anum Latif**

Anum Latif is an HR professional with a strong foundation in IR, labor laws, and people management. She is also a skilled Soft Skills Trainer known for delivering engaging and practical webinars on communication, professionalism, and personal development.



### **Ayesha Iqbal**

Ayesha Iqbal is an experienced Corporate Trainer and Organizational Development Specialist with expertise in leadership development, sales effectiveness, and professional skills training. She has extensive experience in designing and delivering impactful learning programs that enhance individual performance and organizational effectiveness. Her practical, results-driven approach helps professionals strengthen leadership capabilities and contribute to sustainable business growth.



### **Dr. Basit Ramzan**

Dr. Basit Ramzan is a Corporate Trainer, NLP Practitioner, and Public Speaking Coach with strong expertise in communication, leadership, and professional development. Alongside his leadership role in healthcare management, he delivers impactful training programs that help professionals enhance confidence, leadership presence, and performance. His practical and results-oriented approach enables individuals and organizations to improve effectiveness, drive growth, and achieve sustainable success.



### **Dr. Adeel Ilyas (SHRM-SCP, CHRP, PMP)**

Dr. Adeel Ilyas is a seasoned HR professional with over 11 years of experience across FinTech, IT, Retail, BPO, Media, and Real Estate sectors. He specializes in HR strategy, organizational development, performance management, and HR analytics. His expertise lies in building effective people systems, strengthening employer branding, and enabling high-performance cultures that drive sustainable organizational growth.



### **Muhammad Akram**

Muhammad Akram is an experienced Labour Law Consultant, Adviser, and Corporate Trainer with extensive expertise in employment laws, regulatory compliance, and workplace policies. He provides practical guidance and training to help organizations ensure legal compliance, manage employee relations effectively, and implement sound HR practices aligned with labor regulations.

# CAREER BENEFITS OF THE ADVANCED DIPLOMA IN HRM

- ✓ **Practical Career Transformation:**  
Develop hands-on HR skills that make you job-ready from day one.
- ✓ **Enhanced Employability:**  
Stand out in interviews with applied learning, structured projects' knowledge, and hands on experience on industry-relevant HR tools.
- ✓ **Strong Professional Confidence:**  
Gain clarity, confidence, and credibility to handle HR responsibilities independently
- ✓ **Career Switching Opportunity:**  
Perfect pathway for non-HR professionals transitioning into HR roles.
- ✓ **Strategic Career Growth:**  
Prepare yourself for senior HR, HRBP, and people strategy roles.
- ✓ **Global HR Awareness:**  
Understand international HR practices and standards for overseas opportunities.

# COURSE DETAILS:

**Starting From:** 15th April 2026

**24 weeks / 48 Sessions / Wed & Thurs**

**Course will be delivered Online**

**Duration: 6 Months / 90 Minutes Session**

# BODY OF KNOWLEDGE:

Modules	Topics
<b>Fundamentals of Human Resource Management</b>	Build strong conceptual understanding of HR   Strong HR foundation, HR department structure overview
<b>Organizational Behavior</b>	Understanding people at work, Workplace behavior scenarios
<b>Business Communication</b>	Foundations of Workplace Communication   Professional Email Writing, Business Writing   7Cs   Presentation Skills Workplace Communication Etiquette
<b>Job Analysis &amp; Workforce Planning</b>	Job Analysis-Concept & Importance   Methods of Job Analysis   Job Description Writing   Job Specification   Competency Mapping   Workforce Planning   Succession Planning   HR Forecasting Techniques
<b>Recruitment &amp; Selection</b>	Master end-to-end hiring process   CV screening, Interview Questions & Drafting Appointment/offer Letters
<b>Training &amp; Development</b>	Develop employees for performance and growth   Training Plan development, TNA case study
<b>Performance Management System</b>	Manage and evaluate employee performance   KPIs & Goal Setting   Performance Review Meetings   Linking Performance with Rewards
<b>Compensation, Benefits &amp; Rewards</b>	Understand pay structures and reward systems   Job Evaluation Methods
<b>HR Operations &amp; Administration</b>	HR Policies & Procedures   Attendance & Leave Management Payroll Basics   HR Documentation   HRIS Introduction   Employee Records & Files   Exit Management & Full & Final Settlement
<b>Labor Laws &amp; Industrial Relations</b>	Learn day-to-day HR operations
<b>Employee Engagement &amp; Organizational Culture</b>	Employee Engagement   Organizational Culture   Workplace Wellbeing   Stress Management   Work-Life Balance   HR Role in Mental Health Awareness
<b>HR Analytics &amp; Digital HR</b>	Introduction to HR Analytics   HR Metrics & Dashboards   Use of Excel in HR   HR Automation Tools   AI in HR (Recruitment, Screening)
<b>International Human Resource Management (IHRM)</b>	Global HR awareness, identify cultural & legal differences in HR practices, Gain awareness of international workforce management
<b>Strategic Human Resource Management (SHRM)</b>	Strategic HRM concepts   HR-business alignment   Strategic workforce planning   HR scorecard & KPIs   Change management   Strategic rewards
<b>Career Development &amp; Employability Skills</b>	HR Career Paths   CV Writing for HR Professionals   Interview Preparation   Freelancing & Consulting in HR   Ethics & Professional HR Conduct   LinkedIn Profile Optimization

# COURSE LEARNING METHODOLOGY:

The theoretical knowledge is reinforced through:

- Interactive live lectures
- Group discussions & activities
- Practical assignments & projects
- Case studies & real-life HR scenarios
- Continuous assessments

## WHO SHOULD ATTEND:

This course is ideal for fresh graduates, non-HR professionals, HR executives, entrepreneurs, and managers who want to build strong foundations in human resource management. It is also highly valuable for professionals aiming to transition into HR, strengthen their practical and strategic HR competencies, and prepare for both local and international HR career opportunities.

**Per Month: PKR 10,000 + Tax**

Registration Fees: Rs. 2,000/=

## Special Discounts We can offer:

<b>05%</b>	Early bird discount
<b>05%</b>	Group discount (2 participants)
<b>10%</b>	Group discount (3-5 participants)
<b>15%</b>	Group discount (6 and more participants)
<b>10%</b>	Corporate discount for company-sponsored participants
<b>15%</b>	Logix client company discount for existing or partner organizations

## Financial Assistance

<b>25%</b>	<b>Financial Assistance</b> for full time students and employees earning PKR 50,000 or below
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